



I**NACAL** National Quality nstitute

## **ANTI-BRIBERY POLICY** INACAL - NATIONAL QUALITY INSTITUTE, AS A SPECIALIZED TECHNICAL PUBLIC BODY

Committed to combating bribery in any form and scope of application, which extends to all our collaborators, we establish and implement a System of Anti-bribery Management ("SGAS" for its initials in Spanish) in our Institution, which is enacted in compliance with current legislation and other applicable requirements.

In this context, actions and controls are implemented through risk management to prevent, detect and deal with possible cases of bribery. Likewise, the institution maintains an Anti-bribery Compliance Function which works in an independent manner and has the authority to advise, maintain and supervise our SGAS.

Accordingly, our Anti-bribery Policy prevents and prohibits any form of bribery, and non-compliance is subject to administrative and criminal sanctions, as appropriate. Within the framework of the SGAS, INACAL is committed to:

- 1. Prevent and combat bribery in all its forms, by promoting continuous improvement of the SGAS.
- 2. Create awereness on the obligation to inform and / or report any action, conduct, suspicious information or evidence that is likely to violate our Institutional Anti-Bribery Policy.
- 3. Reduce risks of bribery in our activities, through awareness, sharing of information, socialization and training actions for employees.
- 4. Establish channels and / or means to file complaints of acts of bribery and encourage their use, answer any queries that may arise, use due diligence in the implementation of controls, to protect the identity of the reporters and guarantee the confidentiality of the information, without fear of retaliation.
- 5. Prohibit the reception of undue advantages, as well as the offer, supply or

acceptance of gifts, hospitality, donations and similar benefits.

## Clara Gálvez Castillo

**Executive President of INACAL** 

Version: 01 Date: October 11, 2019 Translated to English: May 5, 2021

